|  |
| --- |
| **FECHA** |

|  |  |
| --- | --- |
| **TIPO DE FORMACIÓN** | Inducción/Entrenamiento \_\_\_ Capacitación \_\_\_\_ |

|  |
| --- |
| **TEMÁTICA** |

|  |
| --- |
| **OBJETIVO** |

|  |
| --- |
| **RESPONSABLE** |

|  |
| --- |
| **EVIDENCIA DE LA EJECUCIÓN** |

**…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

|  |
| --- |
| **MÉTODO DE EVALUACIÓN DE LA EFICACIA DE INDUCCIÓN / FORMACIÓN** |

**APLICACIÓN METODOLÓGICA REVISIÓN Y SEGUIMIENTO**

**EVALUACIÓN REGISTROS**

**PRÁCTICA AUDITORÍA**

**OBSERVACIÓN**

**FECHA EVALUACIÓN EFICACIA DE INDUCCIÓN FORMACIÓN**: Día: Mes: Año:

**EFICACIA INDUCCIÓN/ FORMACIÓN SÍ**

**NO**

**EVIDENCIAS DE EFICACIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

| ASISTENCIA | | |
| --- | --- | --- |
| **NOMBRE** | **CARGO** | **FIRMA** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

FECHA: DÍA \_\_\_\_\_\_\_\_\_\_\_MES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AÑO \_\_\_\_\_\_\_\_\_\_\_

| ASISTENCIA | | |
| --- | --- | --- |
| **NOMBRE** | **CARGO** | **FIRMA** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

FECHA: DÍA \_\_\_\_\_\_\_\_\_\_\_MES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AÑO \_\_\_\_\_\_\_\_\_\_\_